

Regulations of the Mobility Program for Poznan Doctoral Candidates 'PoDEST' (Poznan Doctoral Exchange for Science and Training)

§ 1.

1. The mobility program for Poznan doctoral candidates under the name **'PoDEST'** (hereinafter referred to as **the 'Program'**) aims to expand educational offer for doctoral candidates of Poznan universities and institutes of Polish Academy of Sciences.
2. The Program is addressed to doctoral candidates of doctoral schools at universities and institutes of Polish Academy of Sciences in Poznan.
3. The aim of the Program is to broaden educational opportunities for doctoral candidates in doctoral schools by allowing them to attend courses included and not included in doctoral training program (curriculum) at their home unit, i.e., a university or an institute of the Polish Academy of Sciences (hereinafter referred to as **the 'Home Entity'**), at another university or an institute of Polish Academy of Sciences (hereinafter referred to as **the 'Accepting Entity'**).
4. A doctoral candidate referred to in sec. 1 has the right to apply to be enrolled at selected courses and to obtain credit for them in accordance with the regulations of the Accepting Entity.
5. Participation of the doctoral candidates in the Program is voluntary and is carried out solely upon the doctoral candidate's request.
6. A template of the application referred to in sec. 5 constitutes an Annex to these Regulations.
7. Courses may take various forms, including:
 - 1) lectures,
 - 2) a series of thematically related lectures,
 - 3) tutorials (auditoriums),
 - 4) laboratories,
 - 5) conversations,
 - 6) seminars,
 - 7) trainings,
 - 8) workshops.

§ 2.

The following universities and institutes of Polish Academy of Sciences participate in the Program:

- 1) Ignacy Jan Paderewski Academy of Music in Poznan,
- 2) Poznan University of Physical Education,
- 3) Institute of Bioorganic Chemistry, Polish Academy of Sciences,
- 4) Institute of Dendrology, Polish Academy of Sciences,
- 5) Institute of Molecular Physics, Polish Academy of Sciences,
- 6) Institute of Human Genetics, Polish Academy of Sciences,
- 7) Institute of Plant Genetics, Polish Academy of Sciences,
- 8) Poznan University of Technology,
- 9) Poznan University of Economics and Business,
- 10) Adam Mickiewicz University, Poznan
- 11) Poznan University of Medical Sciences,
- 12) Poznan University of Life Sciences.

§ 3.

1. The doctoral candidate shall compare the curriculum pursued at doctoral school of the Home Entity with the curriculum offered at doctoral school of the Accepting Entity and shall propose the courses they would like to undertake, indicating the course name, its form, doctoral school of the Accepting Entity, and the semester in which the courses are to be taken.
2. The doctoral candidate shall also submit the course description card (syllabus) for the courses to be undertaken at doctoral school of the Accepting Entity and shall indicate whether the given courses are to be completed at the Accepting Entity as part of the curriculum at the Home Entity, or independently of that curriculum, as an additional activity.
3. If the courses at doctoral school of the Accepting Entity are to be completed as part of the doctoral candidate's curriculum at the Home Entity, the doctoral candidate shall:
 - 1) indicate the name of the courses included in the curriculum at the Home Entity that are to be replaced by the courses completed at the Accepting Entity, or indicate in the frame of which block (module) of courses, included in the curriculum at doctoral school of the Home Entity, they would like to complete a course at the Accepting Entity,
 - 2) justify one's own choice in this regard,

- 3) submit a declaration confirming that they have familiarised themselves with the learning outcomes defined for the relevant courses or block (module) in the curriculum at doctoral school of the Home Entity, as well as the learning outcomes defined for the courses at doctoral school of the Accepting Entity, and confirm that these are consistent.
4. To attend the selected courses, the condition for a doctoral candidate's participation in the Program is obtaining consent of:
 - 1) doctoral candidate's supervisor or supervisors,
 - 2) Accepting Entity Director/Head of the doctoral school, in which the doctoral candidate intends to undertake the course,
 - 3) Home Entity Director/Head of the doctoral school, in which the candidate pursues their education.
5. By granting approval, the Director/Head of doctoral school of the Home Entity, where doctoral candidate undertake education, confirms the equivalence of the learning outcomes of the courses undertaken at doctoral school of the Accepting Entity with those defined for the corresponding course(s) or block (module) within the curriculum of doctoral school of the Home Entity.
6. It shall be permissible to verify whether the doctoral candidate meets the prerequisites relevant to the course, which shall be indicated by the Director/Head of doctoral school of the Accepting Entity.
7. Doctoral candidates may enroll at selected courses at the Accepting Entity within the limit of available places set by the course instructor. Doctoral candidates of the Accepting Entity have priority in enrolment.

§ 4.

1. Information about courses offered to doctoral candidates shall be published on the websites of the universities and institutes of Polish Academy of Sciences indicated in § 2, in the form of course description cards (syllabi).
2. The Accepting Entity has the right to withdraw certain course(s) from the Program.
3. The course description cards (syllabi) referred to in sec. 1 shall specify in particular:
 - 1) the name of the course,
 - 2) the form of the course,
 - 3) the instructor's name and surname,
 - 4) the language of instruction,
 - 5) the number of course hours,

- 6) the objectives of the course,
 - 7) the program content of the course,
 - 8) prerequisites,
 - 9) learning outcomes,
 - 10) recommended bibliography,
 - 11) the method of course assessment.
4. Detailed information about the courses (including venues, schedules, and enrolment rules) shall be published on the website of the university or institute of Polish Academy of Sciences indicated in § 2.
 5. Information on the Program and the units responsible for administrative and organisational matters relating to doctoral candidates participating in the Program shall be published on the websites of the universities or institutes of Polish Academy of Sciences indicated in § 2.

§ 5.

1. The doctoral candidate shall be obliged to participate in courses of their choice and to obtain credits for them in accordance with the rules set out in doctoral school's regulations of the Accepting Entity.
2. The Director/Head of doctoral school of the Home Entity shall confirm the completion of the courses based on information received from the Accepting Entity and the course description card (syllabus).

§ 6.

The provisions of these Regulations should apply in compliance with internal regulations in force at particular universities and institutes of Polish Academy of Sciences.