Privacy Notice (GDPR)

In accordance with Article 13(1) and (2) of the General Data Protection Regulation (GDPR), we would like to inform you that:

1. Who is responsible for your personal data?

The controller of your personal data is Poznań University of Life Sciences, ul. Wojska Polskiego 28, 60-637 Poznań, Poland.

2. What personal data do we collect?

We collect the following personal data: first name, last name, email address, name of your employer or institution, job position, and gender.

3. Why do we collect your personal data?

We use your personal data only to organise and manage the Christmas meeting, including participant registration and communication about the event.

We also use the data for documentation, statistics, and reporting related to the project **"One Region, Wide Horizons – EURAXESS Wielkopolska"**, co-funded by the European Union.

4. What is the legal basis for processing your data?

We process your personal data based on Article 6(1)(e) of the GDPR. This means that we use your data to carry out tasks in the public interest, including organising the event and managing and reporting on the project "One Region, Wide Horizons – EURAXESS Wielkopolska".

5. How long do we keep your data?

We keep your personal data only for as long as necessary to organise the event and meet the project's documentation and reporting requirements, in accordance with applicable laws.

6. Who can receive your personal data?

Your personal data may be shared with authorised institutions responsible for monitoring, checking, and managing the project's funding.

We may also share your data with service providers that help the University organise the event or provide IT services, but only when necessary.

7. What are your rights?

Under the GDPR, you have the right to:

Access your personal data.

Correct inaccurate personal data.

Request the deletion of your data.

Request limits on how your data is used.

Object to the processing of your data.

These rights apply in accordance with the GDPR.

You also have the right to make a complaint to the Polish Data Protection Authority (President of the Personal Data Protection Office).

8. Do you have to provide your personal data?

Providing your personal data is voluntary. However, if you do not provide the information needed for registration, you may not be able to participate in the event.

9. How can you contact the Data Protection Officer?

If you have any questions about your personal data, you can contact the University's Data Protection Officer at:

iod@up.poznan.pl

10. Will your data be transferred outside the European Economic Area (EEA) or used for automated decision-making?

Your personal data will not be transferred outside the European Economic Area (EEA).

Your data will not be used for automated decision-making, including profiling.