

Regulations
regarding an increase in the doctoral scholarship for doctoral students
of the Doctoral School of Poznan University of Technology in the academic year 2022/23

1. An increase in the doctoral scholarship amount, hereinafter referred to as 'an increase in the scholarship', depends on the achievements of a doctoral student and can be awarded to a doctoral student studying at the Doctoral School of Poznan University of Technology.
2. Beneficiaries of an increase in the scholarship may be doctoral students studying at PUT Doctoral School who **receive a doctoral scholarship financed by a subsidy and are not employed at the University**.
3. An increase in the scholarship is awarded for a given academic year.
4. The increase in the scholarship of doctoral students admitted to the first year of education depends on their achievements demonstrated in the recruitment procedure and can be awarded to doctoral students who during the assessment by the Competition Commission received 24 points and above. The amount of the increase in the scholarship amounts to PLN 425 (gross) and is paid from the month in which the doctoral student has undertaken education at PUT Doctoral School.
5. The amount of the increase in the doctoral students' scholarship for the 2nd-4th year depends on which year of education they are taking and their fulfillment of the scientific achievement criterion (table below). The amount of the increase is paid as of 1 October, 2022.

Year of education	2nd year	3rd year	4th year
Amount (gross) of the increase in the doctoral scholarship (PLN)	425	146	146

6. The scientific achievement of the doctoral student, obtained in the academic year preceding the date of awarding the scholarship increase, must be entered in PUT Scientific Information System (SIN PUT).
7. The basis for awarding an increase in the scholarship is the scientific achievements obtained in the last two semesters preceding the scholarship application; however, the absolute condition for awarding the scholarship is that a doctoral student has at least one scientific achievement (Annex No. 1).
8. The scientific achievement of a doctoral student is understood as co-authorship of:
 - 1) an article published in a scientific journal or in peer-reviewed materials from international conferences, which were assigned 200, 140 or 100 points in the current list of the minister responsible for higher education and science,
 - 2) a scientific monograph or a chapter in a monograph that is assigned 200 points in the current list of the minister responsible for higher education and science,
 - 3) a granted patent for an invention, assigned 100, 75 or 50 points, respectively,
 - 4) a protection right for a utility model, assigned 30 points.
9. Applications for an increase in the scholarship are reviewed by the Commission for scholarships for PhD

students at the Doctoral School, appointed by the Rector, hereinafter referred to as the Commission.

10. The Commission is composed of:
 - 1) Director of the Doctoral School - chair of the Commission;
 - 2) Deputy Director of the Doctoral School;
 - 3) Head of Administration of the Doctoral School;
 - 4) two doctoral students delegated by the Doctoral Students' Council.
11. The application for awarding an increase in the scholarship, prepared in accordance with the template specified in Annex No. 2, and a printout of the SIN PUT data regarding the achievements for the period 1.10.2021-30.09.2022, shall be submitted by doctoral students of the 2nd-4th year to the Doctoral School administration by 10 October 2022.
12. First-year doctoral students do not submit an application for an increase in the scholarship. The application for an increase in the scholarship of 1st year doctoral students who meet the condition referred to in point 4 is prepared by the Doctoral School administration and presented to the Commission.
13. The Commission only considers applications of 2nd-4th year doctoral students submitted in the procedure specified in point 11, which meet the condition referred to in points 7 and 8.
14. Within six weeks after the deadline for submitting applications referred to in point 11, the Commission assesses the submitted applications.
15. The list of 1st-4th year doctoral students whose applications were reviewed by the Commission is signed by its members and forwarded to the Rector. The Rector makes the final decision on awarding an increase in the scholarships.
16. Lists of payments of the increase in the scholarship are prepared by the Doctoral School administration.
17. The increase in the scholarship is paid to a bank account denominated in PLN, indicated by the doctoral student. The account must be opened in a bank operating on the territory of the Republic of Poland.

Points awarded for scientific achievements

Pursuant to the Regulation of the Minister of Science and Higher Education of 22 February 2019 on the evaluation of the quality of scientific activity:

No.	Name of scientific achievement	Points
1	scientific articles published in scientific journals and in peer-reviewed materials from international scientific conferences contained in the list of journals entitled 'Announcement of the Ministry of Science and Higher Education of 9 February 2021 on the list of scientific journals and peer-reviewed materials from international conferences'	100, 140, 200
	scientific monographs published by publishers contained in the list of publishers entitled 'Announcement of the Ministry of Science and Higher Education of 29 September 2020 on the list of publishers publishing peer-reviewed scientific monographs'	200
	chapter in a scientific monograph - 0.25 of monograph points	50
2	a European patent or a patent granted abroad in at least one of the countries belonging to the Organization for Economic Co-operation and Development, provided that the invention has also been submitted to the Patent Office of the Republic of Poland	100
	a patent granted by the Patent Office of the Republic of Poland	75
	a patent granted by the Patent Office of the Republic of Poland to an entity other than PUT	50
	a protection right for a utility model granted by the Patent Office of the Republic of Poland or abroad	30



POLITECHNIKA POZNAŃSKA

Application for awarding an increase in the doctoral scholarship for the academic year 20 /20.....

PLEASE NOTE!

The scholarship is addressed to doctoral students who receive a doctoral scholarship financed by a subsidy and are not employed at the University and who can present at least one scientific achievement, referred to in point 8 of the Regulations of an increase in the doctoral scholarship.

Persons applying for an increase in the scholarship are required to provide the confirmation of the data contained in the application in the form of a printout from the PUT Scientific Information System.

I. Doctoral student data:

1. First name and surname:
2. E-mail address (put.poznan.pl domain name):
3. Doctoral student ID No.:
4. Start date of education:
5. Discipline:
6. Current year of education:
7. Supervisor or supervisors or supervisor and auxiliary supervisor:

II. Scientific achievements obtained in the last two semesters preceding the submitted application for an increase in the scholarship.

1. **List of publications** - articles published in scientific journals or in peer-reviewed materials from international conferences, scientific monographs, and chapters in scientific monographs registered in the Scientific Information System (SIN) database in the following format: title, names of all authors, date (month and year) and place of publication, name of publisher along with the ISSN, ISBN or ISAN number, current points together with the number in the valid list according to the Announcement of the Ministry of Science and Higher Education of 9 February 2021 on the list of scientific journals and peer-reviewed materials from international conferences or according to the Announcement of the Ministry of Science and Higher Education of 29 September 2020 on the list of publishers publishing peer-reviewed scientific monographs, or granted on the basis of the Regulation of the Minister of Science and Higher Education of 22 February 2019 on the evaluation of the quality of scientific activity. Only publications documented in the SIN database that were registered in the SIN database no later than 30 September are included in the list.

2. **List of patents for inventions and protection rights for utility models** in the following format: title, names of all authors, granting date (month and year) in accordance with the Regulation of the Minister of Science and Higher Education of 22 February 2019 on the evaluation of the quality of scientific activity.

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(Doctoral student's signature)

III. Confirmation by the supervisor or supervisors or supervisor and auxiliary supervisor that the data contained in the application is consistent with the facts.

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(supervisor's signature)

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(supervisor's / auxiliary supervisor's signature)