

**Additional Recruitment to the Doctoral School of the Poznan University of Technology
for the academic year 2023/2024**

According to paragraph 7, Resolution No. 99/2020-2024, of the Academic Senate of the Poznan University of Technology, dated December 21, 2022, on establishing the rules for recruitment to the Doctoral School of the Poznan University of Technology, it is announced
Additional Recruitment to the Doctoral School
on research topics financed by project *Learning with Multiple Representations (LEMUR)* funds

in discipline *information and communication technology*

No	Name and surname E-mail Scientific Information System	Research topic (polish version)	Research topic (english version)
1	dr hab. inż. Wojciech Kotłowski wojciech.kotlowski@put.poznan.pl https://sin.put.poznan.pl/people/details/wojciech.kotlowski	Teoretyczne podstawy uczenia się z wielu reprezentacji.	Theoretical foundations of learning from multiple representations.

To enter the recruitment process to the Doctoral School a payment of a one-off, non-returnable recruitment fee of PLN 200 or EUR 50. The fee must be paid in advance, before the candidate submits the required documents.

Santander Bank Polska
91 1090 1362 0000 0001 3616 9084
with the annotation "Recruitment to PUT Doctoral School"

1. Additional recruitment schedule:

- start date of recruitment on **06.09.2023**,
- deadline for submission of documents by **15.09.2023**

2. Candidates for Poznan University of Technology Doctoral School:

- 1) are required to get acquainted with [the binding University Senate Resolution](#).
- 2) are accepted based on a competition with a view of exploring a research topic proposed for a given scientific discipline.
- 3) any given research topic can be carried out by one person only.
- 4) sends the required documents to phd.school@put.poznan.pl, with "LEMUR Additional Recruitment" in the subject line of the message:
 - a) a document confirming their qualifications:
 - a diploma of graduation with the supplement or
 - a certificate of completion of studies,
 - transcript (grade report) (not required if this information is included in the supplement), together with an official grading scale, if the transcript does not contain it, confirmed by the University where a candidate graduated from,
 - b) curriculum vitae containing personal data and the course of previous education and/or employment,
 - c) a covering letter containing a short description of candidate's interests and reasons for undertaking education at the doctoral school, list of achievements (including publications, patents, utility models, trademarks, industrial designs, scientific scholarships), awards and distinctions concerning scientific research or student activity or other scientific achievements; information about participation in scientific conferences, workshops, research and commercial projects as well as trainings and internships, international mobility and work experience as well as scientific clubs membership (together with relevant documentation confirming all or any of the above),
 - d) a statement on concluding a conditional employment contract with the Candidate,
 - e) a declaration of choosing a research topic from the available list together with a declaration from a potential PhD thesis supervisor ([Annex 1](#)),
 - f) description of a proposed individual research plan demonstrating feasibility of implementation of

- chosen research topic ([Annex 2](#)),
- g) a certificate confirming the knowledge of the English language at a level of at least B2 (list of accepted certificates - [Annex 3](#)) or a declaration of the knowledge of the English language at a level of at least B2 ([Annex 4](#)),
 - h) photograph of candidate,
 - i) confirmation of the payment of the enrollment fee,
 - j) additionally, in case of foreigners admitted to doctoral school, to be presented upon their arrival at Poznan University of Technology:
 - confirmation of legal stay on the territory of the Republic of Poland,
 - confirmation of health insurance.

Documents submitted by candidate must be prepared in Polish or English or be translated into Polish or English by a sworn or equivalent translator in the country of issue.

Diploma of graduation from university obtained abroad must be submitted with legalization or marked with an apostille.

Candidate who obtained the diploma outside of a European Union Member State or a European Free Trade Association (EFTA) Member State may be requested to submit an additional opinion on the recognition of a foreign diploma in Poland by the National Agency for Academic Exchange.

IMPORTANT:

In addition to the required documents listed in point 2. 4, the application to the Doctoral School ([Annex 5](#)) and the RODO declaration ([Annex 6](#)) must be attached and sent to phd.school@put.poznan.pl.

A candidate for to Doctoral School is obliged to read the information provided from the address in the @put.poznan.pl domain on an ongoing basis to the candidate's e-mail address provided in the documents submitted during recruitment. The candidate bears the consequences of failure to comply with this obligation.

The interviews with candidate during stage II of the competition will take place on the date set by the Competition Commission. You will be informed of the exact date, place and time of your interview by e-mail from the Chairperson of the Competition Commission. In the case of online interviews, the date will be set individually with the candidate concerned by e-mail from the Chairperson of the Competition Commission.

Candidates with disabilities may request that the format, timing and duration of the interview be adjusted to meet their reasonable needs. Before the registration is completed, the candidate submits an appropriate request to the director of the doctoral school, who makes decisions in the above-mentioned case within 7 days.

After the completion of the Additional Recruitment and the publication of the list of persons obliged to submit original documents, the candidate shall, by the indicated deadline, submit the **complete set of required documents** (listed in point 2, subpoint 4, except h) to the office of the Doctoral School (located in Poznań, ul. Piotrowo 3, room 604). The candidate is required to submit original documents. PUT will make free copies of the diploma and transcripts and will certify them.

Additionally, the candidate is required to submit:

- an ID card or a passport (for review, in order to verify personal data),
- (if applicable) a disability certificate (for review, in order to certify it).

The candidate is not obliged to submit the documents concerning acceptance into doctoral school personally. However, the documents should be delivered in its original form in order to certify them or should be notarized. Incomplete documentation, including missing original signatures, will not be accepted.

It is possible to mail the documents, but they have to be delivered prior to the deadline. In such a case, the candidate has to make sure that the file contains all necessary documents together with a notarized copy of the diploma and transcript.

Correspondence address:
Szkoła Doktorska Politechniki Poznańskiej
ul. Piotrowo 3 (pok. 604)
60-965 Poznań

The person admitted to the doctoral school begins education and acquires PhD student rights at the moment of oath taking. Date and place of oath-taking will be announced at a later date.

English is the language of instruction in the Poznan University of Technology Doctoral School.