

**Additional Recruitment to the Doctoral School of the Poznan University of Technology
for the academic year 2024/2025**

According to paragraph 7, Resolution No. 157/2020-2024, of the Academic Senate of the Poznan University of Technology, dated November 29, 2023, on establishing the rules for recruitment to the Doctoral School of the Poznan University of Technology, it is announced

**Additional Recruitment to the Doctoral School
on research topic financed by NCN PRELUDIUM BIS under the project "The role of microplastic-bound contaminants in the biosphere – sorption, desorption, and ecotoxicity"**

in discipline **chemical sciences**

Name and surname E-mail Scientific Information System	Research topic (polish version)	Research topic (english version)
prof. dr hab. inż. Ewa Kaczorek ewa.kaczorek@put.poznan.pl https://sin.put.poznan.pl/people/details/ewa.kaczorek	Rola zanieczyszczeń związanych z mikroplastikiem w biosferze - sorpcja, desorpcja oraz ekotoksyczność	The role of microplastic-related pollutants in the biosphere - sorption, desorption and ecotoxicity

To enter the recruitment process to the Doctoral School a payment of a one-off, non-returnable recruitment fee is required. The fee in amount of PLN 200 or EUR 50 must be paid upon the candidate submitting the documents.

Santander Bank Polska

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with the annotation "Recruitment to PUT Doctoral School"

- start date of recruitment on **June 27, 2024**.
- deadline for submission of documents by **July 16, 2024**.

1. Candidates are required to get acquainted with the binding [legal acts](#)
2. Recruitment is based on a competition with a view of exploring a research topic proposed for a given scientific discipline.
3. Candidates send the required documents to phd.school@put.poznan.pl, with "NCN PRELUDIUM BIS Additional Recruitment" in the subject line of the message:
 - a) [application](#),
 - b) a document confirming their qualifications:
 - a diploma of graduation with the supplement or
 - a certificate of completion of studies,
 - transcript (grade report) (not required if this information is included in the supplement), together with an official grading scale, if the transcript does not contain it, confirmed by the University where a candidate graduated from,
 - c) curriculum vitae containing personal data and the course of previous education and/or employment,
 - d) a covering letter containing a short description of candidate's interests and reasons for undertaking education at the doctoral school, list of achievements (including publications, patents, utility models, trademarks, industrial designs, scientific scholarships), awards and distinctions concerning scientific research or student activity or other scientific achievements; information about participation in scientific conferences, workshops, research and commercial projects as well as trainings and internships, international mobility and work experience as well as scientific clubs membership (together with relevant documentation confirming all or any of the above),
 - e) a statement on financing a doctoral scholarship from the project (according to § 7, sec. 3 Resolution No. 157/2020-2024, of the Academic Senate of the Poznan University of Technology, dated November 29, 2023, on establishing the rules for recruitment to the Doctoral School of the Poznan University of Technology),
 - f) a declaration of choosing a research topic from the available list together with a declaration from a potential PhD thesis supervisor ([Annex 1](#)),
 - g) description of a proposed individual research plan demonstrating feasibility of implementation of chosen research topic ([Annex 2](#)),
 - h) a certificate confirming the knowledge of the English language at a level of at least B2 (list of accepted certificates - [Annex 3](#)) or a declaration of the knowledge of the English language at a level of at least B2 ([Annex 4](#)),
 - i) photograph of candidate,

- j) confirmation of the payment of the enrollment fee,
- k) additionally, in case of foreigners admitted to doctoral school, to be presented upon their arrival at Poznan University of Technology:
 - confirmation of legal stay on the territory of the Republic of Poland,
 - confirmation of health insurance.

Documents submitted by candidate must be prepared in Polish or English or be translated into Polish or English by a sworn or equivalent translator in the country of issue.

Diploma of graduation from university obtained abroad must be submitted with legalization or marked with an apostille.

Candidate who obtained the diploma outside of a European Union Member State or a European Free Trade Association (EFTA) Member State may be requested to submit an additional opinion on the recognition of a foreign diploma in Poland by the National Agency for Academic Exchange.

IMPORTANT: In addition to the required documents the **RODO declaration** must be attached and sent to phd.school@put.poznan.pl.

The candidate is obliged to read the information provided by e-mail on an ongoing basis. The candidate shall bear the consequences of failure to comply with this obligation.

4. The competition procedure consists of an assessment of the required documents submitted by the candidate (I stage) and an interview (II stage). Only the set of the above-mentioned documents, which is filled in completely and submitted correctly and on time, will be assessed.

5. Interviews with candidates, as part of the second stage of the competition procedure, will take place on the date specified in the Recruitment Schedule to the Doctoral School. The exact date, place and time of the interview will be provided by e-mail. In the case of online interview, the date will be agreed on individually with a given candidate, by e-mail, by the Chairperson of the Competition Commission for a given discipline.

6. Candidates with disabilities may apply 7 days before the end of recruitment to adapt the form, dates and duration of the interview to their legitimate needs. Before the registration is completed, the candidate submits an appropriate request to the Director of the Doctoral School, who makes decisions in the above-mentioned case within 14 days.

7. After the completion of the Additional Recruitment and the publication of the list of persons obliged to submit original documents, the candidate shall, by the indicated deadline, submit the **complete set of required documents** (listed in point 3, except i) to the office of the Doctoral School (located in Poznań, ul. Piotrowo 3, room 604). The candidate is required to submit original documents. PUT will make free copies of the diploma and transcripts and will certify them.

Additionally, the candidate is required to submit:

- an ID card or a passport (for review, in order to verify personal data),
- (if applicable) a disability certificate (for review, in order to certify it).

The candidate is not obliged to submit the documents concerning acceptance into doctoral school personally. However, the documents should be delivered in its original form in order to certify them or should be notarized. Incomplete documentation, including missing original signatures, will not be accepted.

It is possible to mail the documents, but they have to be delivered prior to the deadline. In such a case, the candidate has to make sure that the file contains all necessary documents together with a notarized copy of the diploma and transcript.

Correspondence address:

Szkoła Doktorska Politechniki Poznańskiej
ul. Piotrowo 3 (pok. 604)
60-965 Poznań, Poland

8. The person admitted to the Doctoral School begins education and acquires PhD student rights at the moment of oath taking. Date and place of oath-taking will be announced at a later date.

9. English is the language of instruction in the Poznan University of Technology Doctoral School.